

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30				1. REQUISITION NUMBER PSA170101		PAGE 1 OF 46	
2. CONTRACT NO.		3. AWARD/EFFECTIVE DATE		4. ORDER NUMBER		5. SOLICITATION NUMBER PSA17Q0007	
						6. SOLICITATION ISSUE DATE 03/16/2017	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME DOBBS, RACHEL				b. TELEPHONE NUMBER (No collect calls) 202-220-5657 NO CALL	
						8. OFFER DUE DATE/ LOCAL TIME 03/31/17 11:52 AM	
9. ISSUED BY PSA Pretrial Services Agency 633 Indiana Ave, NW, Suite 1134 Washington, DC, 20004, US			CODE 959P00		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: 0 % FOR:		
			<input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS		<input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) <input type="checkbox"/> ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB)		NAICS: 423450 SIZE STANDARD:
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS net 30		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input type="checkbox"/>		13b. RATING	
						14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP	
15. DELIVER TO See Schedule			CODE		16. ADMINISTERED BY PSA Pretrial Services Agency 633 Indiana Ave, NW, Suite 1134 Washington, DC, 20004, US		
17a. CONTRACTOR/OFFEROR CODE -1		FACILITY CODE		18a. PAYMENT WILL BE MADE BY ACCOUNTING OFFICE PSAInvoices-Accounting@psa.gov			
TELEPHONE NO.				18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER							
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	See Schedule						
(Use Reverse and/or Attach Additional Sheets as Necessary)							
25. ACCOUNTING AND APPROPRIATION DATA See Schedule						26. TOTAL AWARD AMOUNT (For Govt. Use Only)	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA						<input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED	
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA						<input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED	
<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED					<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:		
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			
30b. NAME AND TITLE OF SIGNER (Type or print)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (Type or print)			

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	See Schedule				

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
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☐ PARTIAL ☐ FINAL

38. S/R ACCOUNT NO.	39. S/R VOUCHER NUMBER	40. PAID BY
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41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY (<i>Print</i>)
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	42b. RECEIVED AT (<i>Location</i>)
41c. DATE	42c. DATE REC'D (<i>YY/MM/DD</i>)
	42d. TOTAL CONTAINERS

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1. Listing of Incorporated Purchase Requisitions

Incorporated Purchase Requisition Numbers:

None

2. Supplies or Services and Prices/Costs

Item Number	Base Item Number	Supplies/Services	Quantity	Unit
0001		FIRST-AID CABINETS AND AUTOMATED EXTERNAL DEFIBILLATORS INSPECTION AND REFILL SERVICE (see Section C for breakdown)	1	Year
Contract Type:Firm Fixed Price				
			Unit Price	
			Extended Price	
<p>Description: The contractor shall install (14) fully stocked first aid cabinets with four (4) shelves in the pantry of the designated PSA buildings. The contractor shall provide replacement electrode pads and battery packs for (14) automated external defibrillators (AED) for Pretrial Services Agency for the District of Columbia (PSA). The first aid cabinets shall be well stocked with refill services for first aid supplies and comfort items to cover the first aid needs of PSA staff. The automated external defibrillators shall be inspected bi-monthly and maintained in accordance with OSHA requirements. CONTRACTOR WILL REFILL FIRST AID SUPPLIES AS REQUESTED BY THE CONTRACTING OFFICER REPRESENTATIVE (COR).</p>				
Purchase Requisitions				
IDC Type:		Not Applicable		

Item Number	Base Item Number	Supplies/Services	Quantity	Unit
0002	0001	FIRST-AID CABINETS AND AUTOMATED EXTERNAL DEFIBILLATORS INSPECTION AND REFILL SERVICE (see Section C for breakdown)	1	Year
Contract Type:Firm Fixed Price				
			Unit Price	
			Extended Price	

Description: The contractor shall install (14) fully stocked first aid cabinets with four (4) shelves in the pantry of the designated PSA buildings. The contractor shall provide replacement electrode pads and battery packs for (14) automated external defibrillators (AED) for Pretrial Services Agency for the District of Columbia (PSA). The first aid cabinets shall be well stocked with refill services for first aid supplies and comfort items to cover the first aid needs of PSA staff. The automated external defibrillators shall be inspected bi-monthly and maintained in accordance with OSHA requirements. CONTRACTOR WILL REFILL FIRST AID SUPPLIES AS REQUESTED BY THE CONTRACTING OFFICER REPRESENTATIVE (COR).		
Purchase Requisitions		

Option: 1
Option Time Date: 4/13/18
Option Time Duration: 364
Option Time Units: Days
IDC Type: Not Applicable

Item Number	Base Item Number	Supplies/Services	Quantity	Unit
0003	0001	FIRST-AID CABINETS AND AUTOMATED EXTERNAL DEFIBILLATORS INSPECTION AND REFILL SERVICE (see Section C for breakdown)	1	Year
Contract Type: Firm Fixed Price				
			Unit Price	
			Extended Price	
Description: The contractor shall install (14) fully stocked first aid cabinets with four (4) shelves in the pantry of the designated PSA buildings. The contractor shall provide replacement electrode pads and battery packs for (14) automated external defibrillators (AED) for Pretrial Services Agency for the District of Columbia (PSA). The first aid cabinets shall be well stocked with refill services for first aid supplies and comfort items to cover the first aid needs of PSA staff. The automated external defibrillators shall be inspected bi-monthly and maintained in accordance with OSHA requirements. CONTRACTOR WILL REFILL FIRST AID SUPPLIES AS REQUESTED BY THE CONTRACTING OFFICER REPRESENTATIVE (COR).				
Purchase Requisitions				

Option: 2
Option Time Date: 4/13/19
Option Time Duration: 365
Option Time Units: Days
IDC Type: Not Applicable

Item Number	Base Item Number	Supplies/Services	Quantity	Unit
0004	0001	FIRST-AID CABINETS AND AUTOMATED EXTERNAL DEFIBILLATORS INSPECTION AND REFILL SERVICE (see Section C for breakdown)	1	Year
Contract Type:Firm Fixed Price				
			Unit Price	
			Extended Price	
Description: The contractor shall install (14) fully stocked first aid cabinets with four (4) shelves in the pantry of the designated PSA buildings. The contractor shall provide replacement electrode pads and battery packs for (14) automated external defibrillators (AED) for Pretrial Services Agency for the District of Columbia (PSA). The first aid cabinets shall be well stocked with refill services for first aid supplies and comfort items to cover the first aid needs of PSA staff. The automated external defibrillators shall be inspected bi-monthly and maintained in accordance with OSHA requirements. CONTRACTOR WILL REFILL FIRST AID SUPPLIES AS REQUESTED BY THE CONTRACTING OFFICER REPRESENTATIVE (COR).				
Purchase Requisitions				

Option: 3
 Option Time Date: 4/13/20
 Option Time Duration: 364
 Option Time Units: Days
 IDC Type: Not Applicable

Item Number	Base Item Number	Supplies/Services	Quantity	Unit
0005	0001	FIRST-AID CABINETS AND AUTOMATED EXTERNAL DEFIBILLATORS INSPECTION AND REFILL SERVICE (see Section C for breakdown)	1	Year
Contract Type:Firm Fixed Price				
			Unit Price	
			Extended Price	
Description: The contractor shall install (14) fully stocked first aid cabinets with four (4) shelves in the pantry of the designated PSA buildings. The contractor shall provide replacement electrode pads and battery packs for (14) automated external defibrillators (AED) for Pretrial Services Agency for the District of Columbia (PSA). The first aid cabinets shall be well stocked with refill services for first aid supplies and comfort items to cover the first aid needs of PSA staff. The automated external defibrillators shall be inspected bi-monthly and maintained in accordance with OSHA requirements. CONTRACTOR WILL REFILL FIRST AID SUPPLIES AS REQUESTED BY THE CONTRACTING OFFICER REPRESENTATIVE (COR).				
Purchase Requisitions				

Option: 4
 Option Time Date: 4/13/21
 Option Time Duration: 364

Option Time Units:
IDC Type:

Days
Not Applicable

3. Packaging and Marking

None

4. Inspection and Acceptance Terms

Supplies/Services will be inspected/accepted at:

Line Number	Inspect At	Inspect By
0001	Destination	Government
0002		Government
0003		Government
0004		Government
0005		Government

5. Delivery or Performance

Line Item: 0001

FOB: Destination

Line Item: 0002

FOB: Destination

Line Item: 0003

FOB: Destination

Line Item: 0004

FOB: Destination

Line Item: 0005

FOB: Destination

6. Contract Administration Data

Requesting Office Address	
PSA Pretrial Services Agency 633 Indiana Ave, NW Suite 1134 Washington DC 20004	
Phone:	Fax:
Contact Details:	

COTR Office Address	
PSA Pretrial Services Agency 633 Indiana Ave, NW Suite 1134 Washington DC 20004	
Phone:	Fax:
Contact Details:	

Issuing Office Address	
PSA Pretrial Services Agency 633 Indiana Ave, NW Suite 1134 Washington DC 20004	
Phone:	Fax:
Contact Details: DOBBS, RACHEL rachel.dobbs@psa.gov	

7. List of Documents, Exhibits, and other Attachments

File Attachments:

Title	Description	Category	File Name	Entity
S01~Combined Synopsis/Solicitation	S01~Combined Synopsis/Solicitation	Combined Synopsis Solicitation - To FedBizOpps	S01~Combined Synopsis Solicitation.xml	HEADER
P07~Wage Determination	P07~Wage Determination	Combined Synopsis Solicitation - To FedBizOpps	P07~Wage Determination.txt	HEADER
Location for delivery and refills	Location for delivery and refills	Combined Synopsis Solicitation - To FedBizOpps	Refills locations.docx	HEADER

8. Contract Clauses

Clauses incorporated by reference

Article Number	Reference Text
52.212-4	52.212-4 Contract Terms and Conditions-Commercial Items (JAN 2017)

Clauses incorporated by full text

B.1 About PSA

The Pretrial Services Agency for the District of Columbia (PSA) is a federal independent entity within the Court Services and Offender Supervision Agency (CSOSA). PSA has served the Nation's Capital for more than 45 years. The Agency assists judicial officers in both the Superior Court for the District of Columbia and the United States District Court for the District of Columbia in formulating release recommendations and providing supervision and services to defendants awaiting trial that reasonably assure that those on conditional release return to court and do not engage in criminal activity. PSA has been a leader in the D.C. criminal justice system and has been recognized nationally for its pretrial drug testing and innovative supervision and treatment programs.

In support of its mission, PSA has a requirement for the supplies or services identified within this Section and as may further be described in Section C. Unless otherwise specifically stated elsewhere in this document, the contractor is to provide all supplies, equipment, tools, transportation, labor, supervision, and other items as may be necessary to provide the supplies or services identified

First Aid Cabinet & Refills/AED supplies

The Pretrial Services Agency for the District of Columbia in Washington Office of Finance and Administration ? Facilities Services requests 14 First Aid fully stocked cabinets and replacement Automated External Defibrillators (AED) and replacement electrode pads and battery packs.

Contract must provide manufacturer's brand name and product number for each item in the request for quotation. All medicine/supplies must be packaged sealed as issued by the manufacturer, not previously opened.

The Contracting Officer Representative (COR) will reach out to contractor for refill for First Aid cabinet. As stated in the SOW contract is responsible for monitoring and replacing AED batteries.

Interested Contractor must provide price for "all" years or NONE.

Base Year	April 13, 2017 through April 12, 2018
Option Year 1	April 13, 2018 through April 12, 2019
Option Year 2	April 13, 2019 through April 12, 2020
Option Year 3	April 13, 2020 through April 12, 2021
Option Year 4	April 13, 2021 through April 12, 2022

BASE YEAR PERIOD OF PERFORMANCE APRIL 13, 2017 thru APRIL 12, 2018

Product Number	Product Description	Unit of Issue	Quantity/ Refills	Unit Price	Extended Price
	4 SHELF WIDE EMPTY W/PK / EA	4 cabinet (w/	1	\$ _____	\$ _____
	1X3 PLASTIC BANDAGE MED / BOX	BOX/	1	\$ _____	\$ _____
	FINGERTIP BANDAGE MED / BOX		1	\$ _____	\$ _____
	KNUCKLE BANDAGE MEDIUM. / BOX	BOX	1	\$ _____	\$ _____
	COMFORT 1/3 STRIP MEDIUM / BOX	BOX	1	\$ _____	\$ _____
	X-LONG BANDAGE MEDIUM / BOX	BOX	1	\$ _____	\$ _____
	ELASTIC STRIP MEDIUM / BOX	BOX	1	\$ _____	\$ _____
	LARGE PATCH 2"X3", MED / BOX	BOX	1	\$ _____	\$ _____
	HYDROGEN PEROXIDE 2 OZ / EA	2 OZ / EA	1	\$ _____	\$ _____
	ANTISEPTIC PUMP 2 OZ / EA	2 OZ / EA	1	\$ _____	\$ _____
	BURN CARE PUMP 2 OZ / EA	2 OZ / EA	1	\$ _____	\$ _____
	COLD SPRAY 4 OZ / EA	4 OZ / EA	1	\$ _____	\$ _____
	GAUZE PADS 3"X3" SMALL / BOX	SMALL / BOX	1	\$ _____	\$ _____
	NON-ADHERENT PAD 2"X3"SM / BOX	SMALL / BOX	1	\$ _____	\$ _____
	1/2" X 5 TAPE DISPENSER / EA	EA	1	\$ _____	\$ _____
	READY-RIP 2" / ROLL	ROLL	1	\$ _____	\$ _____
	COLD PACK, LARGE, 1/BOX / BOX	BOX	1	\$ _____	\$ _____
	ACETAMINOPHEN MED / BOX	BOX	1	\$ _____	\$ _____
	IBUPROFEN TABS MEDIUM / BOX	MED/BOX	1	\$ _____	\$ _____

	PAIN AWAY X-STRENGTH MED / BOX	MED/BOX	1	\$ _____	\$ _____
	COLD RELIEF MAX/STR MED / BOX	MED/BOX	1	\$ _____	\$ _____
	HONEYLEMON MNTHL COUGH DR MD / BOX	MED / BOX	1	\$ _____	\$ _____
	ANTACID FRUIT FLAVOR MED / BOX	DR MD / BOX	1	\$ _____	\$ _____
	ANTI-DIARRHEAL CAPLETS SM / BOX	SM / BOX	1	\$ _____	\$ _____
	PEPTUM TABS SMALL / BOX	BOX	1	\$ _____	\$ _____
	EYE/SKIN BUFFERED SOL 4OZ / EA	4OZ/EA	1	\$ _____	\$ _____
	EYEWASH, 1/2OZ MEDIUM / BOX	MED/ BOX	1	\$ _____	\$ _____
	COOL&SOOTHE 6/BOX / BOX	BOX	1	\$ _____	\$ _____
	EMERGENCY MEDICAL GLV/8BX / BOX	BOX	1	\$ _____	\$ _____
	ASPIRIN ORG ST 50CT / BOX	BOX	1	\$ _____	\$ _____
	COLD PACK, SMALL, 1/BOX / BOX	BOX	1	\$ _____	\$ _____
	EYE DRESSINGS/2 BX / BOX	BOX	1	\$ _____	\$ _____
	TOURNIQUET/2 BX / BOX	BOX	1	\$ _____	\$ _____
	TRAUMA PAD VACUUM SLD/4BX / BOX	BOX	1	\$ _____	\$ _____
	TRIANGULAR BNDG UNITIZE/1BX / BOX	BOX	2	\$ _____	\$ _____
	SPLINT 24" / EA	EA	1	\$ _____	\$ _____
	WOUND CLOSURE BNDG 10M/10L / BOX	BOX	1	\$ _____	\$ _____
	ANTISEPTIC WIPES SMALL / BAG	BAG	1	\$ _____	\$ _____
	ALCOHOL SWABS SMALL / BAG	BAG	1	\$ _____	\$ _____
	PAWS WIPES SMALL / BAG	BAG	1	\$ _____	\$ _____
	ROLLER GAUZE, 2" NON-STER / EA	EA	1	\$ _____	\$ _____
	TRIPLE ANTIBIOTIC OINT	BAG	3	\$ _____	\$ _____

	SM / BAG				
	HYDROCORTISONE CREAM SM / BAG	BAG	1	\$ _____	\$ _____
	HAND LOTION, SMALL / BAG	BAG	1	\$ _____	\$ _____
	FIRST AID CREAM SMALL / BAG	BAG	1	\$ _____	\$ _____
	LIPID SMALL / BAG	BAG	1	\$ _____	\$ _____
	BIOFREEZE MUSCLE RLF SM / BAG	BAG	1	\$ _____	\$ _____
	DENTAL RELIEF, SMALL / BAG	BAG	1	\$ _____	\$ _____
	ALEVE SMALL / BAG	BAG	1	\$ _____	\$ _____
	THERA TEARS, SMALL / PACK	PACK	1	\$ _____	\$ _____
	TWEEZER, DISP PLASTIC / EA	EA	1	\$ _____	\$ _____
	SPLINTER-OUT DISP MED / PAC	PACK	1	\$ _____	\$ _____
	SCISSORS 4.5" LISTER BAND / EA	EA	1	\$ _____	\$ _____
	DISP THERMOMETER 4/BG / BAG	BAG	1	\$ _____	\$ _____
	FIRST AID GUIDE / EA	EA	1	\$ _____	\$ _____
	BURN RELIEF PACKET/ 6 PK / PAC	PACK	1	\$ _____	\$ _____
	BURN RELIEF 4X4 DRESSING / EA	EA	2	\$ _____	\$ _____
	CPR MICRO SHIELD / EA	EA	1	\$ _____	\$ _____
	HAND SANITIZER SMALL / BAG	BAG	1	\$ _____	\$ _____
	ROLLER GAUZE, 4" NON-STER / EA	EA	1	\$ _____	\$ _____
	Subtotal		Subtotal	\$ _____	\$ _____
			Total (14) Empty Kits @ \$ _____/ Bi-Monthly	\$ _____	
Product	Description		Price for 14 Units		
#					
	Adult Electrode Pads, ZOLL (AED Pads Have a 5-year shelf life)		\$ _____		
	ZOLL AED Battery Pack (Battery Pack Has a 5-year shelf life)		\$ _____		

	4 Shelf Fully Stocked First Aid Cabinet			\$ _____
	Placed in Current Locations			
	One-Time Training for AED usage			\$ _____
	TOTAL			\$ _____

OPTION YEAR 1 PERIOD OF PERFORMANCE APRIL 13, 2018 thru APRIL 12, 2019

Product Number	Product Description	Unit of Issue	Quantity/ Refills	Unit Price	Extended Price
	4 SHELF WIDE EMPTY WPK / EA	4 cabinet (w/	1	\$ _____	\$ _____
	1X3 PLASTIC BANDAGE MED / BOX	BOX/	1	\$ _____	\$ _____
	FINGERTIP BANDAGE MED / BOX	BOX	1	\$ _____	\$ _____
	KNUCKLE BANDAGE MEDIUM. / BOX	BOX	1	\$ _____	\$ _____
	COMFORT 1/3 STRIP MEDIUM / BOX	BOX	1	\$ _____	\$ _____
	X-LONG BANDAGE MEDIUM / BOX	BOX	1	\$ _____	\$ _____
	ELASTIC STRIP MEDIUM / BOX	BOX	1	\$ _____	\$ _____
	LARGE PATCH 2"X3", MED / BOX	BOX	1	\$ _____	\$ _____
	HYDROGEN PEROXIDE 2 OZ / EA	2 OZ / EA	1	\$ _____	\$ _____
	ANTISEPTIC PUMP 2 OZ / EA	2 OZ / EA	1	\$ _____	\$ _____
	BURN CARE PUMP 2 OZ / EA	2 OZ / EA	1	\$ _____	\$ _____
	COLD SPRAY 4 OZ / EA	4 OZ / EA	1	\$ _____	\$ _____
	GAUZE PADS 3"X3" SMALL / BOX	SMALL / BOX	1	\$ _____	\$ _____
	NON-ADHERENT PAD 2"X3"SM / BOX	SMALL / BOX	1	\$ _____	\$ _____
	1/2" X 5 TAPE DISPENSER / EA	EA	1	\$ _____	\$ _____
	READY-RIP 2" / ROLL	ROLL	1	\$ _____	\$ _____
	COLD PACK, LARGE, 1/BOX / BOX	BOX	1	\$ _____	\$ _____

	ACETAMINOPHEN MED / BOX	BOX	1	\$ _____	\$ _____
	IBUPROFEN TABS MEDIUM / BOX	MED/BOX	1	\$ _____	\$ _____
	PAIN AWAY X-STRENGTH MED / BOX	MED/BOX	1	\$ _____	\$ _____
	COLD RELIEF MAX/STR MED / BOX	MED/BOX	1	\$ _____	\$ _____
	HONEYLEMON MNTHL COUGH DR MD / BOX	MED / BOX	1	\$ _____	\$ _____
	ANTACID FRUIT FLAVOR MED / BOX	DR MD / BOX	1	\$ _____	\$ _____
	ANTI-DIARRHEAL CAPLETS SM / BOX	SM / BOX	1	\$ _____	\$ _____
	PEPTUM TABS SMALL / BOX	BOX	1	\$ _____	\$ _____
	EYE/SKIN BUFFERED SOL 4OZ / EA	4OZ/EA	1	\$ _____	\$ _____
	EYEWASH, 1/2OZ MEDIUM / BOX	MED/ BOX	1	\$ _____	\$ _____
	COOL&SOOTHE 6/BOX / BOX	BOX	1	\$ _____	\$ _____
	EMERGENCY MEDICAL GLV/8BX / BOX	BOX	1	\$ _____	\$ _____
	ASPIRIN ORG ST 50CT / BOX	BOX	1	\$ _____	\$ _____
	COLD PACK, SMALL, 1/BOX / BOX	BOX	1	\$ _____	\$ _____
	EYE DRESSINGS/2 BX / BOX	BOX	1	\$ _____	\$ _____
	TOURNIQUET/2 BX / BOX	BOX	1	\$ _____	\$ _____
	TRAUMA PAD VACUUM SLD/4BX / BOX	BOX	1	\$ _____	\$ _____
	TRIANGULAR BNDG UNITIZE/1BX / BOX	BOX	2	\$ _____	\$ _____
	SPLINT 24" / EA	EA	1	\$ _____	\$ _____
	WOUND CLOSURE BNDG 10M/10L / BOX	BOX	1	\$ _____	\$ _____
	ANTISEPTIC WIPES SMALL / BAG	BAG	1	\$ _____	\$ _____
	ALCOHOL SWABS SMALL /	BAG	1	\$ _____	\$ _____

	BAG				
	PAWS WIPES SMALL / BAG	BAG	1	\$ _____	\$ _____
	ROLLER GAUZE, 2" NON-STER / EA	EA	1	\$ _____	\$ _____
	TRIPLE ANTIBIOTIC OINT SM / BAG	BAG	3	\$ _____	\$ _____
	HYDROCORTISONE CREAM SM / BAG	BAG	1	\$ _____	\$ _____
	HAND LOTION, SMALL / BAG	BAG	1	\$ _____	\$ _____
	FIRST AID CREAM SMALL / BAG	BAG	1	\$ _____	\$ _____
	LIPAD SMALL / BAG	BAG	1	\$ _____	\$ _____
	BIOFREEZE MUSCLE RLF SM / BAG	BAG	1	\$ _____	\$ _____
	DENTAL RELIEF, SMALL / BAG	BAG	1	\$ _____	\$ _____
	ALEVE SMALL / BAG	BAG	1	\$ _____	\$ _____
	THERA TEARS, SMALL / PACK	PACK	1	\$ _____	\$ _____
	TWEEZER, DISP PLASTIC / EA	EA	1	\$ _____	\$ _____
	SPLINTER-OUT DISP MED / PAC	PACK	1	\$ _____	\$ _____
	SCISSORS 4.5" LISTER BAND / EA	EA	1	\$ _____	\$ _____
	DISP THERMOMETER 4/BG / BAG	BAG	1	\$ _____	\$ _____
	FIRST AID GUIDE / EA	EA	1	\$ _____	\$ _____
	BURN RELIEF PACKET/ 6 PK / PAC	PACK	1	\$ _____	\$ _____
	BURN RELIEF 4X4 DRESSING / EA	EA	2	\$ _____	\$ _____
	CPR MICRO SHIELD / EA	EA	1	\$ _____	\$ _____
	HAND SANITIZER SMALL / BAG	BAGEA	1	\$ _____	\$ _____
	ROLLER GAUZE, 4" NON-STER / EA		1	\$ _____	\$ _____
	Subtotal		Subtotal	\$ _____	\$ _____
			Total (14) Empty Kits @ \$ _____/ Bi-Monthly	\$ _____	
Product	Description		Price for 14 Units		
#					
	Adult Electrode Pads, ZOLL (AED Pads Have a 5-year		\$ _____		

	shelf life)			
	ZOLL AED Battery Pack (Battery Pack Has a 5-year shelf life)			\$ _____
	4 Shelf Fully Stocked First Aid Cabinet *Placed in Current Locations*			\$ _____
	One-Time Training for AED usage			\$ _____
	TOTAL			\$ _____

OPTION YEAR 2 PERIOD OF PERFORMANCE APRIL 13, 2019 thru APRIL 12, 2020

Product Number	Product Description	Unit of Issue	Quantity/ Refills	Unit Price	Extended Price
	4 SHELF WIDE EMPTY W/PK / EA	4 cabinet (w/	1	\$ _____	\$ _____
	1X3 PLASTIC BANDAGE MED / BOX	BOX/	1	\$ _____	\$ _____
	FINGERTIP BANDAGE MED / BOX	BOX	1	\$ _____	\$ _____
	KNUCKLE BANDAGE MEDIUM. / BOX	BOX	1	\$ _____	\$ _____
	COMFORT 1/3 STRIP MEDIUM / BOX	BOX	1	\$ _____	\$ _____
	X-LONG BANDAGE MEDIUM / BOX	BOX	1	\$ _____	\$ _____
	ELASTIC STRIP MEDIUM / BOX	BOX	1	\$ _____	\$ _____
	LARGE PATCH 2"X3", MED / BOX	BOX	1	\$ _____	\$ _____
	HYDROGEN PEROXIDE 2 OZ / EA	2 OZ / EA	1	\$ _____	\$ _____
	ANTISEPTIC PUMP 2 OZ / EA	2 OZ / EA	1	\$ _____	\$ _____
	BURN CARE PUMP 2 OZ / EA	2 OZ / EA	1	\$ _____	\$ _____
	COLD SPRAY 4 OZ / EA	4 OZ / EA	1	\$ _____	\$ _____
	GAUZE PADS 3"X3" SMALL / BOX	SMALL / BOX	1	\$ _____	\$ _____
	NON-ADHERENT PAD 2"X3"SM / BOX	SMALL / BOX	1	\$ _____	\$ _____
	1/2" X 5 TAPE DISPENSER / EA	EA	1	\$ _____	\$ _____
	READY-RIP 2" / ROLL	ROLL	1	\$ _____	\$ _____
	COLD PACK, LARGE, 1/BOX / BOX	BOX	1	\$ _____	\$ _____
	ACETAMINOPHEN MED / BOX	BOX	1	\$ _____	\$ _____
	IBUPROFEN TABS MEDIUM / BOX	MED/BOX	1	\$ _____	\$ _____

	PAIN AWAY X-STRENGTH MED / BOX	MED/BOX	1	\$ _____	\$ _____
	COLD RELIEF MAX/STR MED / BOX	MED/BOX	1	\$ _____	\$ _____
	HONEYLEMON MNTHL COUGH DR MD / BOX	MED / BOX	1	\$ _____	\$ _____
	ANTACID FRUIT FLAVOR MED / BOX	DR MD / BOX	1	\$ _____	\$ _____
	ANTI-DIARRHEAL CAPLETS SM / BOX	SM / BOX	1	\$ _____	\$ _____
	PEPTUM TABS SMALL / BOX	BOX	1	\$ _____	\$ _____
	EYE/SKIN BUFFERED SOL 4OZ / EA	4OZ/EA	1	\$ _____	\$ _____
	EYEWASH, 1/2OZ MEDIUM / BOX	MED/ BOX	1	\$ _____	\$ _____
	COOL&SOOTHE 6/BOX / BOX	BOX	1	\$ _____	\$ _____
	EMERGENCY MEDICAL GLV/8BX / BOX	BOX	1	\$ _____	\$ _____
	ASPIRIN ORG ST 50CT / BOX	BOX	1	\$ _____	\$ _____
	COLD PACK, SMALL, 1/BOX / BOX	BOX	1	\$ _____	\$ _____
	EYE DRESSINGS/2 BX / BOX	BOX	1	\$ _____	\$ _____
	TOURNIQUET/2 BX / BOX	BOX	1	\$ _____	\$ _____
	TRAUMA PAD VACUUM SLD/4BX / BOX	BOX	1	\$ _____	\$ _____
	TRIANGULAR BNDG UNITIZE/1BX / BOX	BOX	2	\$ _____	\$ _____
	SPLINT 24" / EA	EA	1	\$ _____	\$ _____
	WOUND CLOSURE BNDG 10M/10L / BOX	BOX	1	\$ _____	\$ _____
	ANTISEPTIC WIPES SMALL / BAG	BAG	1	\$ _____	\$ _____
	ALCOHOL SWABS SMALL / BAG	BAG	1	\$ _____	\$ _____
	PAWS WIPES SMALL / BAG	BAG	1	\$ _____	\$ _____
	ROLLER GAUZE, 2" NON-STER / EA	EA	1	\$ _____	\$ _____
	TRIPLE ANTIBIOTIC OINT	BAG	3	\$ _____	\$ _____

	SM / BAG				
	HYDROCORTISONE CREAM SM / BAG	BAG	1	\$ _____	\$ _____
	HAND LOTION, SMALL / BAG	BAG	1	\$ _____	\$ _____
	FIRST AID CREAM SMALL / BAG	BAG	1	\$ _____	\$ _____
	LIPID SMALL / BAG	BAG	1	\$ _____	\$ _____
	BIOFREEZE MUSCLE RLF SM / BAG	BAG	1	\$ _____	\$ _____
	DENTAL RELIEF, SMALL / BAG	BAG	1	\$ _____	\$ _____
	ALEVE SMALL / BAG	BAG	1	\$ _____	\$ _____
	THERA TEARS, SMALL / PACK	PACK	1	\$ _____	\$ _____
	TWEEZER, DISP PLASTIC / EA	EA	1	\$ _____	\$ _____
	SPLINTER-OUT DISP MED / PAC	PACK	1	\$ _____	\$ _____
	SCISSORS 4.5" LISTER BAND / EA	EA	1	\$ _____	\$ _____
	DISP THERMOMETER 4/BG / BAG	BAG	1	\$ _____	\$ _____
	FIRST AID GUIDE / EA	EA	1	\$ _____	\$ _____
	BURN RELIEF PACKET/ 6 PK / PAC	PACK	1	\$ _____	\$ _____
	BURN RELIEF 4X4 DRESSING / EA	EA	2	\$ _____	\$ _____
	CPR MICRO SHIELD / EA	EA	1	\$ _____	\$ _____
	HAND SANITIZER SMALL / BAG	BAGEA	1	\$ _____	\$ _____
	ROLLER GAUZE, 4" NON-STER / EA		1	\$ _____	\$ _____
	Subtotal		Subtotal	\$ _____	\$ _____
			Total (14) Empty Kits @ \$ _____ / Bi-Monthly	\$ _____	
Product	Description		Price for 14 Units		
#					
	Adult Electrode Pads, ZOLL (AED Pads Have a 5-year shelf life)		\$ _____		
	ZOLL AED Battery Pack (Battery Pack Has a 5-year shelf life)		\$ _____		

	4 Shelf Fully Stocked First Aid Cabinet			\$ _____
	Placed in Current Locations			
	One-Time Training for AED usage			\$ _____
	TOTAL			\$ _____

OPTION YEAR 3 PERIOD OF PERFORMANCE APRIL 13, 2020 thru APRIL 12, 2021

Product Number	Product Description	Unit of Issue	Quantity/ Refills	Unit Price	Extended Price
	4 SHELF WIDE EMPTY W/PK / EA	4 cabinet (w/	1	\$ _____	\$ _____
	1X3 PLASTIC BANDAGE MED / BOX	BOX/	1	\$ _____	\$ _____
	FINGERTIP BANDAGE MED / BOX	BOX	1	\$ _____	\$ _____
	KNUCKLE BANDAGE MEDIUM. / BOX	BOX	1	\$ _____	\$ _____
	COMFORT 1/3 STRIP MEDIUM / BOX	BOX	1	\$ _____	\$ _____
	X-LONG BANDAGE MEDIUM / BOX	BOX	1	\$ _____	\$ _____
	ELASTIC STRIP MEDIUM / BOX	BOX	1	\$ _____	\$ _____
	LARGE PATCH 2"x3", MED / BOX	BOX	1	\$ _____	\$ _____
	HYDROGEN PEROXIDE 2 OZ / EA	2 OZ / EA	1	\$ _____	\$ _____
	ANTISEPTIC PUMP 2 OZ / EA	2 OZ / EA	1	\$ _____	\$ _____
	BURN CARE PUMP 2 OZ / EA	2 OZ / EA	1	\$ _____	\$ _____
	COLD SPRAY 4 OZ / EA	4 OZ / EA	1	\$ _____	\$ _____
	GAUZE PADS 3"x3" SMALL / BOX	SMALL / BOX	1	\$ _____	\$ _____
	NON-ADHERENT PAD 2"x3"SM / BOX	SMALL / BOX	1	\$ _____	\$ _____
	1/2" X 5 TAPE DISPENSER / EA	EA	1	\$ _____	\$ _____
	READY-RIP 2" / ROLL	ROLL	1	\$ _____	\$ _____
	COLD PACK, LARGE, 1/BOX / BOX	BOX	1	\$ _____	\$ _____
	ACETAMINOPHEN MED / BOX	BOX	1	\$ _____	\$ _____
	IBUPROFEN TABS	MED/BOX	1	\$ _____	\$ _____

	MEDIUM / BOX				
	PAIN AWAY X-STRENGTH MED / BOX	MED/BOX	1	\$ _____	\$ _____
	COLD RELIEF MAX/STR MED / BOX	MED/BOX	1	\$ _____	\$ _____
	HONEYLEMON MNTHL COUGH DR MD / BOX	MED / BOX	1	\$ _____	\$ _____
	ANTACID FRUIT FLAVOR MED / BOX	DR MD / BOX	1	\$ _____	\$ _____
	ANTI-DIARRHEAL CAPLETS SM / BOX	SM / BOX	1	\$ _____	\$ _____
	PEPTUM TABS SMALL / BOX	BOX	1	\$ _____	\$ _____
	EYE/SKIN BUFFERED SOL 4OZ / EA	4OZ/EA	1	\$ _____	\$ _____
	EYEWASH, 1/2OZ MEDIUM / BOX	MED/ BOX	1	\$ _____	\$ _____
	COOL&SOOTHE 6/BOX / BOX	BOX	1	\$ _____	\$ _____
	EMERGENCY MEDICAL GLV/8BX / BOX	BOX	1	\$ _____	\$ _____
	ASPIRIN ORG ST 50CT / BOX	BOX	1	\$ _____	\$ _____
	COLD PACK, SMALL, 1/BOX / BOX	BOX	1	\$ _____	\$ _____
	EYE DRESSINGS/2 BX / BOX	BOX	1	\$ _____	\$ _____
	TOURNIQUET/2 BX / BOX	BOX	1	\$ _____	\$ _____
	TRAUMA PAD VACUUM SLD/4BX / BOX	BOX	1	\$ _____	\$ _____
	TRIANGULAR BNDG UNITIZE/1BX / BOX	BOX	2	\$ _____	\$ _____
	SPLINT 24" / EA	EA	1	\$ _____	\$ _____
	WOUND CLOSURE BNDG 10M/10L / BOX	BOX	1	\$ _____	\$ _____
	ANTISEPTIC WIPES SMALL / BAG	BAG	1	\$ _____	\$ _____
	ALCOHOL SWABS SMALL / BAG	BAG	1	\$ _____	\$ _____
	PAWS WIPES SMALL / BAG	BAG	1	\$ _____	\$ _____

	ROLLER GAUZE, 2" NON-STER / EA	EA	1	\$ _____	\$ _____
	TRIPLE ANTIBIOTIC OINT SM / BAG	BAG	3	\$ _____	\$ _____
	HYDROCORTISONE CREAM SM / BAG	BAG	1	\$ _____	\$ _____
	HAND LOTION, SMALL / BAG	BAG	1	\$ _____	\$ _____
	FIRST AID CREAM SMALL / BAG	BAG	1	\$ _____	\$ _____
	LIPAD SMALL / BAG	BAG	1	\$ _____	\$ _____
	BIOFREEZE MUSCLE RLF SM / BAG	BAG	1	\$ _____	\$ _____
	DENTAL RELIEF, SMALL / BAG	BAG	1	\$ _____	\$ _____
	ALEVE SMALL / BAG	BAG	1	\$ _____	\$ _____
	THERA TEARS, SMALL / PACK	PACK	1	\$ _____	\$ _____
	TWEEZER, DISP PLASTIC / EA	EA	1	\$ _____	\$ _____
	SPLINTER-OUT DISP MED / PAC	PACK	1	\$ _____	\$ _____
	SCISSORS 4.5" LISTER BAND / EA	EA	1	\$ _____	\$ _____
	DISP THERMOMETER 4/BG / BAG	BAG	1	\$ _____	\$ _____
	FIRST AID GUIDE / EA	EA	1	\$ _____	\$ _____
	BURN RELIEF PACKET/ 6 PK / PAC	PACK	1	\$ _____	\$ _____
	BURN RELIEF 4X4 DRESSING / EA	EA	2	\$ _____	\$ _____
	CPR MICRO SHIELD / EA	EA	1	\$ _____	\$ _____
	HAND SANITIZER SMALL / BAG	BAGEA	1	\$ _____	\$ _____
	ROLLER GAUZE, 4" NON-STER / EA		1	\$ _____	\$ _____
	Subtotal		Subtotal	\$ _____	\$ _____
			Total (14) Empty Kits @ \$ _____ / Bi-Monthly	\$ _____	
Product	Description		Price for 14 Units		
#					
	Adult Electrode Pads, ZOLL (AED Pads Have a 5-year shelf life)		\$ _____		
	ZOLL AED Battery Pack		\$ _____		

	(Battery Pack Has a 5-year shelf life)			
	4 Shelf Fully Stocked First Aid Cabinet *Placed in Current Locations*			\$ _____
	One-Time Training for AED usage			\$ _____
	TOTAL			\$ _____

OPTION YEAR 4 PERIOD OF PERFORMANCE APRIL 13, 2021 thru APRIL 12, 2022

Product Number	Product Description	Unit of Issue	Quantity/ Refills	Unit Price	Extended Price
	4 SHELF WIDE EMPTY W/PK / EA	4 cabinet (w/	1	\$ _____	\$ _____
	1X3 PLASTIC BANDAGE MED / BOX	BOX/	1	\$ _____	\$ _____
	FINGERTIP BANDAGE MED / BOX	BOX	1	\$ _____	\$ _____
	KNUCKLE BANDAGE MEDIUM. / BOX	BOX	1	\$ _____	\$ _____
	COMFORT 1/3 STRIP MEDIUM / BOX	BOX	1	\$ _____	\$ _____
	X-LONG BANDAGE MEDIUM / BOX	BOX	1	\$ _____	\$ _____
	ELASTIC STRIP MEDIUM / BOX	BOX	1	\$ _____	\$ _____
	LARGE PATCH 2"X3", MED / BOX	BOX	1	\$ _____	\$ _____
	HYDROGEN PEROXIDE 2 OZ / EA	2 OZ / EA	1	\$ _____	\$ _____
	ANTISEPTIC PUMP 2 OZ / EA	2 OZ / EA	1	\$ _____	\$ _____
	BURN CARE PUMP 2 OZ / EA	2 OZ / EA	1	\$ _____	\$ _____
	COLD SPRAY 4 OZ / EA	4 OZ / EA	1	\$ _____	\$ _____
	GAUZE PADS 3"X3" SMALL / BOX	SMALL / BOX	1	\$ _____	\$ _____
	NON-ADHERENT PAD 2"X3"SM / BOX	SMALL / BOX	1	\$ _____	\$ _____
	1/2" X 5 TAPE DISPENSER / EA	EA	1	\$ _____	\$ _____
	READY-RIP 2" / ROLL	ROLL	1	\$ _____	\$ _____
	COLD PACK, LARGE, 1/BOX / BOX	BOX	1	\$ _____	\$ _____
	ACETAMINOPHEN MED / BOX	BOX	1	\$ _____	\$ _____
	IBUPROFEN TABS	MED/BOX	1	\$ _____	\$ _____

	MEDIUM / BOX				
	PAIN AWAY X-STRENGTH MED / BOX	MED/BOX	1	\$ _____	\$ _____
	COLD RELIEF MAX/STR MED / BOX	MED/BOX	1	\$ _____	\$ _____
	HONEYLEMON MNTHL COUGH DR MD / BOX	MED / BOX	1	\$ _____	\$ _____
	ANTACID FRUIT FLAVOR MED / BOX	DR MD / BOX	1	\$ _____	\$ _____
	ANTI-DIARRHEAL CAPLETS SM / BOX	SM / BOX	1	\$ _____	\$ _____
	PEPTUM TABS SMALL / BOX	BOX	1	\$ _____	\$ _____
	EYE/SKIN BUFFERED SOL 4OZ / EA	4OZ/EA	1	\$ _____	\$ _____
	EYEWASH, 1/2OZ MEDIUM / BOX	MED/ BOX	1	\$ _____	\$ _____
	COOL&SOOTHE 6/BOX / BOX	BOX	1	\$ _____	\$ _____
	EMERGENCY MEDICAL GLV/8BX / BOX	BOX	1	\$ _____	\$ _____
	ASPIRIN ORG ST 50CT / BOX	BOX	1	\$ _____	\$ _____
	COLD PACK, SMALL, 1/BOX / BOX	BOX	1	\$ _____	\$ _____
	EYE DRESSINGS/2 BX / BOX	BOX	1	\$ _____	\$ _____
	TOURNIQUET/2 BX / BOX	BOX	1	\$ _____	\$ _____
	TRAUMA PAD VACUUM SLD/4BX / BOX	BOX	1	\$ _____	\$ _____
	TRIANGULAR BNDG UNITIZE/1BX / BOX	BOX	2	\$ _____	\$ _____
	SPLINT 24" / EA	EA	1	\$ _____	\$ _____
	WOUND CLOSURE BNDG 10M/10L / BOX	BOX	1	\$ _____	\$ _____
	ANTISEPTIC WIPES SMALL / BAG	BAG	1		\$ _____
	ALCOHOL SWABS SMALL / BAG	BAG	1	\$ _____	\$ _____
	PAWS WIPES SMALL / BAG	BAG	1	\$ _____	\$ _____

	ROLLER GAUZE, 2" NON-STER / EA	EA	1	\$ _____	\$ _____
	TRIPLE ANTIBIOTIC OINT SM / BAG	BAG	3	\$ _____	\$ _____
	HYDROCORTISONE CREAM SM / BAG	BAG	1	\$ _____	\$ _____
	HAND LOTION, SMALL / BAG	BAG	1	\$ _____	\$ _____
	FIRST AID CREAM SMALL / BAG	BAG	1	\$ _____	\$ _____
	LIPALD SMALL / BAG	BAG	1	\$ _____	\$ _____
	BIOFREEZE MUSCLE RLF SM / BAG	BAG	1	\$ _____	\$ _____
	DENTAL RELIEF, SMALL / BAG	BAG	1	\$ _____	\$ _____
	ALEVE SMALL / BAG	BAG	1	\$ _____	\$ _____
	THERA TEARS, SMALL / PACK	PACK	1	\$ _____	\$ _____
	TWEEZER, DISP PLASTIC / EA	EA	1	\$ _____	\$ _____
	SPLINTER-OUT DISP MED / PAC	PACK	1	\$ _____	\$ _____
	SCISSORS 4.5" LISTER BAND / EA	EA	1	\$ _____	\$ _____
	DISP THERMOMETER 4/BG / BAG	BAG	1	\$ _____	\$ _____
	FIRST AID GUIDE / EA	EA	1	\$ _____	\$ _____
	BURN RELIEF PACKET/ 6 PK / PAC	PACK	1	\$ _____	\$ _____
	BURN RELIEF 4X4 DRESSING / EA	EA	2	\$ _____	\$ _____
	CPR MICRO SHIELD / EA	EA	1	\$ _____	\$ _____
	HAND SANITIZER SMALL / BAG	BAGEA	1	\$ _____	\$ _____
	ROLLER GAUZE, 4" NON-STER / EA		1	\$ _____	\$ _____
	Subtotal		Subtotal	\$ _____	\$ _____
			Total (14) Empty Kits @ \$ _____/ Bi-Monthly	\$ _____	
Product	Description		Price for 14 Units		
#					
	Adult Electrode Pads, ZOLL (AED Pads Have a 5-year shelf life)		\$ _____		
	ZOLL AED Battery Pack		\$ _____		

(Battery Pack Has a 5-year shelf life)			
4 Shelf Fully Stocked First Aid Cabinet *Placed in Current Locations*			\$ _____
One-Time Training for AED usage			\$ _____
TOTAL			\$ _____

FIRST AID KIT ITEMS-4 Shelf Fully Stocked First Aid Cabinet & AED Supplies/Services

Statement of Work

FIRST-AID CABINETS ANDAUTOMATED EXTERNAL DEFIBILLATORS INSPECTION AND REFILL SERVICE

STATEMENT OF WORK

A. GENERAL GUIDANCE

1. Title of Project: Provide (14) fully stocked (4) shelf first aid cabinets and provide replacement electrode pads and battery packs for (14) automated external defibrillators for Pretrial Services Agency for the District of Columbia (PSA). The first aid cabinets shall be well stocked with refill services for first aid supplies and comfort items to cover the first aid needs of PSA staff. The automated external defibrillators shall be inspected bi-monthly and maintained in accordance with OSHA requirements.

2. Scope of Work: The contractor shall replace (14) existing first aid cabinets with (14) fully stocked (4) shelf first aid cabinets in the pantry of the designated PSA buildings. The contractor shall replace battery packs and electrode pads for (14) existing automated external defibrillators in the pantry of the designated PSA buildings. The first aid cabinets shall contain a wide selection of first aid supplies and comfort items to cover first aid needs and to treat common workplace injuries and illnesses. Every item shall be individually packaged for convenience and safety. The contractor will restock, clean, and organize the cabinets, inspect and replace defective or expired defibrillator pads and battery packs. In addition, they shall replace depleted or expired items and make certain the cabinets meet or exceed the OSHA requirements upon the Contracting Officer Representative (COR) requests. Every visit shall be recorded for accurate reporting, total accountability and to ensure consistent service is provided. The contractor shall provide a uniformed employee that is trained to act as a safety resource for PSA. Additionally, the employee shall be first aid, CPR, and AED certified and is knowledgeable of OSHA General Industry standards. The contractor shall provide an in person four hour training session for the operation and use of the automated external defibrillators. The contractor shall also provide an option for online automated external defibrillator training sessions.

3. Location of Services Provided:

Location	First Aid Cabinets	Automated External Defibrillators
90 K Street NE, Washington DC 20002	1	1
333 Constitution Avenue, NW, Washington, DC 20001	1	1
500 Indiana Avenue, NW, Washington, DC 20001	2	2
601 Indiana Avenue, NW, Washington, DC 20001	6	6
633 Indiana Avenue, NW, Washington, DC 20001	3	3
1025 F Street, NW, Washington, DC 20001	1	1

NOTE: Room/Suite Numbers will be issued upon Award

4. **Work Hours:** The contractor shall be available during normal business hours of 8:30am thru 5:00pm Monday thru Friday excluding federal holidays.

5. **Federal Holidays:** New year's Day, Martin Luther King's Birthday, President's Day, Independence Day, labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas Day and any other day specifically declared by the President of the United States to be a national holiday.

6. **Type of Contract:** This shall be a firm fixed price contract.

7. **Period of Performance:** The resultant award will be for the period of one year and four option years from April 13, 2017 through April 12, 2022

B. GENERAL REQUIREMENTS:

1. The contractor shall provide the COTR with a list of contractor employees expected to enter any PSA building. While on PSA premises, all contractor personnel shall comply with the rules, regulations, and procedures governing the conduct of personnel and the operation of the facility.

2. An access badge will be given to the contractor's employee upon entrance into PSA buildings. The contractor employee must safeguard the access badge and immediately report any lost, stolen, or destroyed badges to the COR. All contract personnel must properly display their access badges. Access badges must be worn at or above the waist (facing forward). The contractor's employees must return the access badge(s) to the COTR or designee at the end of each pick up process.

3. It is the responsibility of the contractor's personnel to park in the appropriate designated parking areas. Parking information shall be coordinated with each facility's COTR.

4. PSA does not validate or make reimbursement for parking violations of the contractor's personnel under any circumstance.

1. Contracting activity:

This justification supports a limited source procurement action to be conducted under the authority of Federal Acquisition

regulation (FAR) Subpart 8.4 Federal Supply Schedules.

2. Supplies or services required to meet the agency's need (including the estimated value):

Item #	Description	Price	Price for 14 Units
8306150	Adult Electrode Pads, ZOLL (AED Pads Have a 5-year shelf life)		
8306151	ZOLL AED Battery Pack (Battery Pack Has a 5-year shelf life)		
14129	4 Shelf Fully Stocked First Aid Cabinet *Placed in Current Locations*		

FIRST AID KIT ITEMS-4 Shelf Fully Stocked First Aid Cabinet

Product Number	Product Description	Unit Price	Quantity	Extended Price
14119	4 SHELF WIDE EMPTY W/PK / EA		1	
31069	1X3 PLASTIC BANDAGE MED / BOX		1	
43059	FINGERTIP BANDAGE MED / BOX		1	
43259	KNUCKLE BANDAGE MEDIUM / BOX		1	
43659	COMFORT 1/3 STRIP MEDIUM / BOX		1	
43729	X-LONG BANDAGE MEDIUM / BOX		1	
44269	ELASTIC STRIP MEDIUM / BOX		1	
44429	LARGE PATCH 2"X3", MED / BOX		1	
50239	HYDROGEN PEROXIDE 2 OZ / EA		1	
61029	ANTISEPTIC PUMP 2 OZ / EA		1	
62029	BURN CARE PUMP 2 OZ / EA		1	
63039	COLD SPRAY 4 OZ / EA		1	
70819	GAUZE PADS 3"X3" SMALL / BOX		1	
73029	NON-ADHERENT PAD 2"X3"SM / BOX		1	
80479	1/2" X 5 TAPE DISPENSER / EA		1	
82420	READY-RIP 2" / ROL		1	
92019	COLD PACK, LARGE, 1/BOX / BOX		1	
111389	ACETAMINOPHEN MED / BOX		1	
111989	IBUPROFEN TABS MEDIUM / BOX		1	

111589	PAIN AWAY X-STRENGTH MED / BOX		1	
112039	COLD RELIEF MAX/STR MED / BOX		1	
113629	HONEYLMN MNTHL COUGH DR MD / BOX		1	
115089	ANTACID FRUIT FLAVOR MED / BOX		1	
119250	ANTI-DIARRHEAL CAPLETS SM / BOX		1	
119310	PEPTUM TABS SMALL / BOX		1	
130429	EYE/SKIN BUFFERED SOL 4OZ / EA		1	
130479	EYEWASH, 1/2OZ MEDIUM / BOX		1	
164010	COOL&SOOTHE 6/BOX / BOX		1	
182309	EMERGENCY MEDICAL GLV/8BX / BOX		1	
111180	ASPIRIN ORG ST 50CT / BOX		1	
91019	COLD PACK, SMALL, 1/BOX / BOX		1	
180029	EYE DRESSINGS/2 BX / BOX		1	
	TOURNIQUET/2 BX / BOX		1	
592242	TRAUMA PAD VACUUM SLD/4BX / BOX		1	
180069	TRIANGULAR BNDG UNITIZE/1BX / BOX		2	
592243	SPLINT 24" / EA		1	
32069	WOUND CLOSURE BNDG 10M/10L / BOX		1	
50030	ANTISEPTIC WIPES SMALL / BAG		1	
50430	ALCOHOL SWABS SMALL / BAG		1	
50630	PAWS WIPES SMALL / BAG		1	
72220	ROLLER GAUZE, 2" NON-STER / EA		1	
100039	TRIPLE ANTIBIOTIC OINT SM / BAG		3	
100439	HYDROCORTISONE CREAM SM / BAG		1	
100639	HAND LOTION, SMALL / BAG		1	
101239	FIRST AID CREAM SMALL / BAG		1	
102435	LIPAID SMALL / BAG		1	
102640	BIOFREEZE MUSCLE RLF SM / BAG		1	
102835	DENTAL RELIEF, SMALL / BAG		1	
121220	ALEVE SMALL / BAG		1	
130000	THERA TEARS, SMALL / PAC		1	
150060	TWEEZER, DISP PLASTIC / EA		1	
150620	SPLINTER-OUT DISP MED / PAC		1	

150800	SCISSORS 4.5" LISTER BAND / EA		1	
151119	DISP THERMOMETER 4/BG / BAG		1	
151629	FIRST AID GUIDE / EA		1	
163050	BURN RELIEF PACKET/ 6 PK / PAC		1	
163020	BURN RELIEF 4X4 DRESSING / EA		2	
170429	CPR MICRO SHIELD / EA		1	
51030	HAND SANITIZER SMALL / BAG		1	
72240	ROLLER GAUZE, 4" NON-STER / EA		1	
			Subtotal	
			Total (14) Empty Kits @ \$381.00/	

3. Determination by the contacting officer that the anticipated or will represent the best value:

Competition on this service may be limited but CO will issue RFQ on Fedbizops for 14 days, to allow contractor's an fair opportunity to review RFQ and/or provide quotes.

E.1 Inspection and Acceptance

Unless otherwise stated in this Contract, the Contracting Officer's Representative (COR) will be responsible for inspection and acceptance of the products/services furnished under this Contract.

G.1 Submission and Payment of Invoices

All invoices must be submitted electronically via email to PSAInvoices-Accounting@psa.gov as specified in PSA Clause 52.232-70.

For invoices at or below \$150,000, the Government reserves the right to make payment by Government Purchase Card pursuant to FAR 52.232-36, Payment by Third Party, at its discretion. In such case, an authorized PSA Purchase Card holder shall contact the vendor and provide the purchase card information, at which time the vendor may charge payment to the credit card.

If the contractor does not accept payment by Government Purchase Card, or does not desire to accept payment by Government Purchase Card, the contractor must clearly state so in its quotation, offer, or proposal. Acceptance or non-acceptance of payment by Government Purchase Card shall have no bearing on award decision.

G.2 Commitment of Public Funds

The Contracting Officer is the only individual who can legally commit the Government to the expenditure of public funds in connection with the proposed acquisition. Any other commitment made, either explicit or implied, is invalid.

52.212-05 52.212-05 Contract Terms and Conditions Required to Implement Statutes or Executive Orders-Commercial Items.

Contract Terms and Conditions Required to Implement Statutes or Executive Orders Commercial Items (JUL 2012)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.222-50, Combating Trafficking in Persons (Feb 2009) (22 U.S.C. 7104(g)).

____ Alternate I (Aug 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(2) 52.233-3, *Protest After Award* (Aug 1996) (31 U.S.C. 3553).

(3) 52.233-4, *Applicable Law for Breach of Contract Claim* (Oct 2004) (Pub. L. 108-77, 108-78).

(b) *The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:*

[Contracting Officer check as appropriate.]

X (1) 52.203-6, *Restrictions on Subcontractor Sales to the Government* (Sept 2006), with *Alternate I* (Oct 1995) (41 U.S.C. 253g and 10 U.S.C. 2402).

X (2) 52.203-13, *Contractor Code of Business Ethics and Conduct* (Apr 2010) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).

___ (3) 52.203-15, *Whistleblower Protections under the American Recovery and Reinvestment Act of 2009* (June 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

___ (4) 52.204-10, *Reporting Executive Compensation and First-Tier Subcontract Awards* (FEB 2012) (Pub. L. 109-282) (31 U.S.C. 6101 note).

___ (5) 52.204-11, *American Recovery and Reinvestment Act Reporting Requirements* (Jul 2010) (Pub. L. 111-5).

___ (6) 52.209-6, *Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment*. (Dec 2010) (31 U.S.C. 6101 note).

X (7) 52.209-9, *Updates of Publicly Available Information Regarding Responsibility Matters* (Jan 2012) (41 U.S.C. 2313).

X (8) 52.209-10, *Prohibition on Contracting with Inverted Domestic Corporations* (section 740 of Division C of Pub. L. 111-117, section 743 of Division D of Pub. L. 111-8, and section 745 of Division D of Pub. L. 110-161).

___ (9) 52.219-3, *Notice of HUBZone Set-Aside or Sole-Source Award* (Nov 2011) (15 U.S.C. 657a).

___ (10) 52.219-4, *Notice of Price Evaluation Preference for HUBZone Small Business Concerns* (Jan 2011) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

___ (11) [Reserved]

X (12)(i) 52.219-6, *Notice of Total Small Business Set-Aside* (Nov 2011) (15 U.S.C. 644).

___ (ii) *Alternate I* (Nov 2011).

___ (iii) *Alternate II* (Nov 2011).

___ (13)(i) 52.219-7, *Notice of Partial Small Business Set-Aside* (June 2003) (15 U.S.C. 644).

___ (ii) *Alternate I* (Oct 1995) of 52.219-7.

___ (iii) *Alternate II* (Mar 2004) of 52.219-7.

X (14) 52.219-8, *Utilization of Small Business Concerns* (Jan 2011) (15 U.S.C. 637(d)(2) and (3)).

- ___ (15)(i) 52.219-9, *Small Business Subcontracting Plan (Jan 2011) (15 U.S.C. 637(d)(4))*.
- ___ (ii) *Alternate I (Oct 2001) of 52.219-9*.
- ___ (iii) *Alternate II (Oct 2001) of 52.219-9*.
- ___ (iv) *Alternate III (Jul 2010) of 52.219-9*.
- ___ (16) 52.219-13, *Notice of Set-Aside of Orders (Nov 2011)(15 U.S.C. 644(r))*.
- ___ (17) 52.219-14, *Limitations on Subcontracting (Nov 2011) (15 U.S.C. 637(a)(14))*.
- ___ (18) 52.219-16, *Liquidated Damages Subcon-tracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i))*.
- ___ (19)(i) 52.219-23, *Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns (Oct 2008) (10 U.S.C. 2323) (if the offeror elects to waive the adjustment, it shall so indicate in its offer)*.
- ___ (ii) *Alternate I (June 2003) of 52.219-23*.
- ___ (20) 52.219-25, *Small Disadvantaged Business Participation Program Disadvantaged Status and Reporting (Dec 2010) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323)*.
- ___ (21) 52.219-26, *Small Disadvantaged Business Participation Program Incentive Subcontracting (Oct 2000) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323)*.
- ___ (22) 52.219-27, *Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (Nov 2011) (15 U.S.C. 657 f)*.
- ___ (23) 52.219-28, *Post Award Small Business Program Rerepresentation (Apr 2009) (15 U.S.C. 632(a)(2))*.
- ___ (24) 52.219-29 *Notice of Set-Aside for Economically Disadvantaged Women-Owned Small Business (EDWOSB) Concerns (APR 2012) (15 U.S.C. 637(m))*.
- ___ (25) 52.219-30 *Notice of Set-Aside for Women-Owned Small Business (WOSB) Concerns Eligible Under the WOSB Program (APR 2012) (15 U.S.C. 637(m))*.
- X (26) 52.222-3, *Convict Labor (June 2003) (E.O. 11755)*.
- X (27) 52.222-19, *Child Labor Cooperation with Authorities and Remedies (MAR 2012) (E.O. 13126)*.
- X (28) 52.222-21, *Prohibition of Segregated Facilities (Feb 1999)*.
- X (29) 52.222-26, *Equal Opportunity (Mar 2007) (E.O. 11246)*.
- X (30) 52.222-35, *Equal Opportunity for Veterans (Sep 2010)(38 U.S.C. 4212)*.
- X (31) 52.222-36, *Affirmative Action for Workers with Disabilities (Oct 2010) (29 U.S.C. 793)*.
- X (32) 52.222-37, *Employment Reports on Veterans (Sep 2010) (38 U.S.C. 4212)*.
- ___ (33) 52.222-40, *Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496)*.
- ___ (34) 52.222-54, *Employment Eligibility Verification (JJUL 2012). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)*

___ (35)(i) 52.223-9, *Estimate of Percentage of Recovered Material Content for EPA?Designated Items (May 2008)* (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

___ (ii) *Alternate I (May 2008) of 52.223-9* (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

X (36) 52.223-15, *Energy Efficiency in Energy-Consuming Products (Dec 2007)* (42 U.S.C. 8259b).

___ (37)(i) 52.223-16, *IEEE 1680 Standard for the Environmental Assessment of Personal Computer Products (Dec 2007)* (E.O. 13423).

___ (ii) *Alternate I (Dec 2007) of 52.223-16.*

X (38) 52.223-18, *Encouraging Contractor Policies to Ban Text Messaging While Driving (Aug 2011)* (E.O. 13513).

X (39) 52.225-1, *Buy American Act?Supplies(Feb 2009)* (41 U.S.C. 10a-10d).

___ (40)(i) 52.225-3, *Buy American Act?Free Trade Agreements?Israeli Trade Act (MAY 2012)* (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, Pub. L. 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, and 110-138, 112-41, and 112-42).

___ (ii) *Alternate I (MAR 2012) of 52.225-3.*

___ (iii) *Alternate II (MAR 2012) of 52.225-3.*

___ (iv) *Alternate III (MAR 2012) of 52.225-3.*

___ (41) 52.225-5, *Trade Agreements (MAY 2012)* (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).

___ (42) 52.225-13, *Restrictions on Certain Foreign Purchases (June 2008)* (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

___ (43) 52.226-4, *Notice of Disaster or Emergency Area Set-Aside (Nov 2007)* (42 U.S.C. 5150).

___ (44) 52.226-5, *Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007)* (42 U.S.C. 5150).

___ (45) 52.232-29, *Terms for Financing of Purchases of Commercial Items (Feb 2002)* (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

___ (46) 52.232-30, *Installment Payments for Commercial Items (Oct 1995)* (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

X (47) 52.232-33, *Payment by Electronic Funds Transfer?Central Contractor Registration (Oct 2003)* (31 U.S.C. 3332).

___ (48) 52.232-34, *Payment by Electronic Funds Transfer?Other than Central Contractor Registration (May 1999)* (31 U.S.C. 3332).

X (49) 52.232-36, *Payment by Third Party (Feb 2010)* (31 U.S.C. 3332).

___ (50) 52.239-1, *Privacy or Security Safeguards (Aug 1996)* (5 U.S.C. 552a).

___ (51)(i) 52.247-64, *Preference for Privately Owned U.S.-Flag Commercial Vessels* (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631).

___ (ii) *Alternate I* (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

[Contracting Officer check as appropriate.]

___ (1) 52.222-41, *Service Contract Act of 1965* (Nov 2007) (41 U.S.C. 351, et seq.).

___ (2) 52.222-42, *Statement of Equivalent Rates for Federal Hires* (May 1989) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

___ (3) 52.222-43, *Fair Labor Standards Act and Service Contract Act?Price Adjustment (Multiple Year and Option Contracts)* (Sep 2009) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

___ (4) 52.222-44, *Fair Labor Standards Act and Service Contract Act?Price Adjustment* (Sep 2009) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

___ (5) 52.222-51, *Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment?Requirements* (Nov 2007) (41 351, et seq.).

___ (6) 52.222-53, *Exemption from Application of the Service Contract Act to Contracts for Certain Services?Requirements* (Feb 2009) (41 U.S.C. 351, et seq.).

___ (7) 52.226-6, *Promoting Excess Food Donation to Nonprofit Organizations* (Mar 2009) (Pub. L. 110-247).

___ (8) 52.237-11, *Accepting and Dispensing of \$1 Coin* (Sept 2008) (31 U.S.C. 5112(p)(1)).

(d) *Comptroller General Examination of Record.* The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, *Audit and Records?Negotiation*.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, *Contractor Records Retention*, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause?

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).

(ii) 52.219-8, Utilization of Small Business Concerns (Dec 2010) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$650,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) [Reserved]

(iv) 52.222-26, Equal Opportunity (Mar 2007) (E.O. 11246).

(v) 52.222-35, Equal Opportunity for Veterans (Sep 2010) (38 U.S.C. 4212).

(vi) 52.222-36, Affirmative Action for Workers with Disabilities (Oct 2010) (29 U.S.C. 793).

(vii) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(viii) 52.222-41, Service Contract Act of 1965 (Nov 2007) (41 U.S.C. 351, et seq.).

(ix) 52.222-50, Combating Trafficking in Persons (Feb 2009) (22 U.S.C. 7104(g)).

____ Alternate I (Aug 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(x) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (Nov 2007) (41 U.S.C. 351, et seq.).

(xi) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services-Requirements (Feb 2009) (41 U.S.C. 351, et seq.).

(xii) 52.222-54, Employment Eligibility Verification (JUL 2012).

(xiii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (Mar 2009) (Pub. L. 110-247). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xiv) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

52.217-8

52.217-8 Option to Extend Services (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within sixty (60) days.

(End of clause)

52.217-9

52.217-9 Option to Extend the Term of the Contract (MAR 2000)

52.217-9 Option to Extend the Term of the Contract (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within up to 6 months; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension. (b) If the Government exercises this option, the extended contract shall be considered to include this option clause. (c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 5 years from date of award.

PSA200-70

On-Site Working Conditions (SEP 2013)

(a) PSA facilities are smoking restricted workplaces. Due to the nature of the work, facilities, and requirements, contractor staff may only smoke outside in designated smoking areas.

(b) Unless otherwise specified elsewhere in the contract documents, the normal operating hours are between 7:00 am to 5:30 pm, Monday through Friday.

(c) Government personnel observe the following days as holidays:

New Year's Day	January 1 *
Martin Luther King's Birthday	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4*
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Veterans Day	November 11
Thanksgiving Day	Fourth Thursday in November
Christmas Day	December 25*

* If the date falls on a Saturday, the Government holiday is the preceding Friday. If the date falls on a Sunday, the Government holiday is the following Monday.

(d) In addition to the days designated as holidays, the Government observes the following days:

- Any other day designated by Federal Statute
- Any other day designated by Executive Order
- Presidential Inauguration Day
- Any other day designated by the President's Proclamation

(e) It is understood and agreed between the Government and the Contractor that observance of such days by Government personnel shall not otherwise be a reason for an additional period of performance, or entitlement of compensation except as set forth within the contract. In the event the Contractor's personnel work during the holiday, they may be reimbursed by the Contractor, however, no form of holiday or other premium compensation will be reimbursed either as a direct or indirect cost, other than their normal compensation for the time worked. This provision does not preclude reimbursement for authorized overtime work if applicable to this contract.

(f) When the Federal, State, Local or other Governmental entity grants excused absence to its employees, assigned Contractor personnel may also be dismissed. The Contractor agrees to continue to provide sufficient personnel to perform critical tasks already in operation or scheduled, and must be guided by the instructions issued by the CO or COR.

(g) If Government personnel are unavailable due to furlough or any other reason, the Contractor must contact the CO or the COR to receive direction. It is the Government's decision as to whether the contract price/cost will be

affected. Generally, the following situations apply:

(1) Contractor personnel who are able to continue contract performance (either on-site or at a site other than their normal workstation), must continue to work and the contract price shall not be reduced or increased.

(2) Contractor personnel who are not able to continue contract performance (e.g., support functions) may be asked to cease their work effort. This may result in a reduction to the contract price.

PSA203-70 Subpoenas (SEP 2013)

For the purposes of this contract, a subpoena is a command to appear that may or may not be signed by a judge, to give sworn testimony and/or to produce documents at a certain time and place.

Any contractor or subcontractor at any tier (to include its officers, employees, or agents) in receipt of a subpoena requesting information related to the services provided under this contract, or which relates to PSA operations, must notify the Contracting Officer and Contracting Officer's Representative. Notification should be provided, in writing, as soon as possible, but not later than one (1) business day after receipt of the subpoena to allow PSA time to review and take any action required by law to protect Government information. Written notification shall include a copy of the subpoena.

All requests for the testimony by the Contractor or its employees, and any intention to testify as an expert witness relating to: (a) any work required by, and/or performed under, this contract; or (b) any information provided by any party to assist the Contractor in the performance of this contract, must be immediately reported to the Contracting Officer and Contracting Officer's Representative. Neither the Contractor nor its employees may testify on a matter related to work performed or information provided under this contract, either voluntarily or pursuant to a request, in any judicial or administrative proceeding unless approved by the Contracting Officer or required by a judge via a court order.

The Contracting Officer shall provide additional guidance as needed and may request additional information. Contractor staff shall cooperate with the Contracting Officer and Contracting Officer's Representative and shall provide requested information, and as appropriate, testimony, in a timely manner.

This clause shall flow down and be included in all subcontracts (all tiers) issued in support of this contract.

PSA204-70 Announcement of Contract Award (SEP 2013)

PSA complies with FAR 5.3, Synopses of Contract Awards, in terms of synopsis and publicly announcing contract awards. These actions take place at the time of, and not before, the contract is awarded. Contract award, in this case, means signature of the contractual document by the Contracting Officer and forwarding of the contractual document to the contract awardee. If the contract awardee wishes to make a separate public announcement, the awardee must obtain the approval of the Contracting Officer prior to releasing the announcement, and must plan to make announcement only after the contract has been awarded.

PSA204-71 Contractor Personnel Security Requirements (FEB 2016)

All Contractor and Sub-contractor employees requiring routine physical access to a Federally-controlled facility and/or access to a Federally-controlled information system in performance of this Contract shall be subject to this Clause (PSA204-71) as well as FAR 52.204-9 and must undergo a *Preliminary Background Check* and *Personnel Security Screening* prior to being allowed onsite. The background check will be performed by either PSA or the Office of Personnel Management (OPM) at no cost to the contractor. Contractor and sub-contractor employees subject to this Clause shall not be granted routine physical access to PSA/CSOSA-controlled facilities or access to PSA/CSOSA-controlled information systems prior to receiving favorable results from the *Preliminary Background Check* and *Personnel Security Screening*.

(b) Upon contract award, the Contracting Officer (CO) shall provide the Contractor with a *Security Form for PSA Contractors, Agency Credit Release, and Optional Form 306*. The Contractor shall notify the Contracting Officer immediately if they do not receive a copy of each of these forms along with a copy of the fully executed contract.

(c) Within five (5) calendar days of the effective date of the Contract the Contractor shall submit a roster, by name, position and responsibility, of all staff (including subcontractor staff at all tiers) subject to this Clause. The Contractor shall

include, as an attachment to the roster, a completed *Security Form for PSA Contractors, Agency Credit Release, and Optional Form 306* for each individual listed on the roster. The roster and completed security forms shall be submitted to the Contracting Officer (CO) with copy to the Contracting Officer's Representative (COR).

(d) All Contractor and Sub-contractor employees subject to this Clause must pass a comprehensive security background check before starting work on the project. Upon receipt of the roster and completed security forms, the CO or Contracting Officer Representative (COR) shall coordinate with the PSA Personnel Security Officer to schedule fingerprinting of each contractor applicant. The Contractor shall allow for up to ten (10) business days from the date the PSA receives copies of the completed security forms and fingerprints for completion of the *Preliminary Background Check* and *Personnel Security Screening*. Applicants shall bring two (2) forms of identification for fingerprinting, one of which must be issued by a State or Government agency. PSA shall not be responsible for any schedule delays due to untimely submission of the required security forms and/or applicant fingerprinting, nor shall PSA be responsible for any schedule delays due to proposed personnel receiving unfavorable background checks. Refer to PSA Specific Clause PSA200-70 for further information on what is considered a "business day."

PSA209-70 Contractor Performance Capabilities (SEP 2013)

The Contractor must be capable of performing all the tasks described in the Statement of Work. The Government shall not be liable for any costs or other involvement in the purchase, repair, maintenance or replacement of Contractor items used to implement or comply with requirements of the contract. Likewise, the Government shall in no way be held accountable by the Contractor for the Contractor's inability to perform under this Contract due to Government technology implementations and or changes.

PSA209-71 Contractor's Key Personnel (SEP 2013)

(a) In order to ensure a smooth and orderly startup of work, it is essential that the key personnel specified in the Contractor's proposal be available on the effective date of the contract. If these personnel are not made available at that time, the Contractor must notify the Government Contracting Officer and show cause. If the Contractor does not show cause, the Contractor may be subject to default action.

(b) The Contractor shall not of its own remove or replace any personnel designated as "key" personnel without the written concurrence of the cognizant Contracting Officer. Prior to utilizing employees other than specified personnel, the Contractor shall notify the Government Contracting Officer and the COR. This notification must be no later than five (5) calendar days in advance of any proposed substitution and must include justification (including resume(s) of proposed substitution(s)) in sufficient detail to permit evaluation of the impact on contract performance.

(c) Substitute personnel qualifications must be equal to, or greater than, those of the personnel being substituted. If the Government Contracting Officer and the COR determine that the proposed substitute personnel is unacceptable, or that the reduction of effort would be so substantial as to impair the successful performance of the work under the contract, the Contractor may be subject to default action. If deemed necessary by the Government, substitute personnel must be given a one-(1) day orientation by Contractor personnel at no additional cost to the Government and with no change in the delivery schedule.

(d) In the event that the performance of assigned Contractor personnel or any substitute(s) is determined by the Government to be unsatisfactory at any time during the life of the Contract, the Government reserves the right to request and receive satisfactory personnel replacement within five (5) calendar days of receipt by the Contractor of written notification. Notification will include the reason for requesting replacement personnel.

(e) The Contractor-supplied personnel are employees of the Contractor and under the administrative control and supervision of the Contractor. The Contractor, through its personnel, shall perform the tasks prescribed herein. The Contractor must select, supervise, and exercise control and direction over its employees (including subcontractors) under this Contract. The Government shall not exercise any supervision or control over the Contractor in its performance of contractual services under this contract. The Contractor is accountable to the Government for the action of its personnel.

(f) The Contractor is herewith notified that employee recruiting and employee retention practices shall be monitored on a regular basis.

(g) Every sixty days, the contractor shall submit a Contractor Staffing Change Report (included in the

attachments) to the Contracting Officer and Contracting Officer's Representative summarizing staffing changes that have occurred within the previous reporting period. If no changes have occurred, state "no change" on the form.

PSA209-72 Qualifications of Contractor's Employees (SEP 2013)

The Contracting Officer may require dismissal from work of those employees which he/she deems incompetent, careless, insubordinate, unsuitable or otherwise objectionable, or whose continued employment he/she deems contrary to the public interest or inconsistent with the best interest of national security. The Contractor must fill out, and cause each of its employees on the contract work to fill out, for submission to the Government, such forms as may be necessary for security or other reasons. Upon request of the Contracting Officer, the Contractor's employees must be fingerprinted. Each employee of the Contractor who works on this contract shall be a citizen of the United States of America, or an alien who has been lawfully admitted for permanent residence as evidenced by Alien Registration Receipt Card Form I-151, or who presents other evidence from the Immigration and Naturalization Service that employment will not affect his/her immigration status.

PSA209-73 Standards of Conduct (SEP 2013)

(a) Personnel assigned by the contractor to the performance of work under this order must be acceptable to the Government in terms of personal and professional conduct. Contractor personnel shall conform to standards of conduct as follows:

(1) No contractor employees shall solicit new business while performing work under this order.

(2) The contractor and its employees shall not discuss with unauthorized persons any information obtained in the performance of work under this order.

(b) Should the continued assignment to work under this order of any person in the contractor's organization be deemed by the Contracting Officer to conflict with the interests of the Government, that person shall be removed immediately from assignment, and the reason for removal shall be fully documented in writing by the Contracting Officer. Employment and staffing difficulties shall not be justification for failure to meet established schedules, and if such difficulties impair performance, the contractor may be subject to default.

PSA209-74 Organizational Conflicts of Interest (SEP 2013)

(a) The Contractor warrants that, to the best of the Contractor's knowledge and belief, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest (OCI), as defined in FAR 9.5, Organizational and Consultants Conflicts of Interest, or that the Contractor has disclosed all such relevant information.

(b) The Contractor agrees that if an actual or potential OCI is discovered after award, the Contractor shall make a full disclosure in writing to the Contracting Officer. This disclosure must include a description of actions, which the Contractor has taken or proposes to take, after consultation with the Contracting Officer, to avoid, mitigate, or neutralize the actual or potential conflict.

(c) The Contracting Officer may terminate this contract for convenience, in whole or in part, if it deems such termination necessary to avoid an OCI. If the Contractor was aware of a potential OCI prior to award or discovered an actual or potential conflict after award and did not disclose or misrepresented relevant information to the Contracting Office, the Government may terminate the contract for default/Cause, debar the Contractor from Government contracting, or pursue such other remedies as may be permitted by law or this contract.

(d) The Contractor must include this clause in all subcontracts and in lower tier subcontracts unless a waiver is requested from, and granted by, the Contracting Officer.

(e) In the event that a requirement changes in such a way as to create a potential conflict of interest for the Contractor, the Contractor must:

(1) Notify the Contracting Officer of a potential conflict, and;

(2) Recommend to the Government an alternate approach which would avoid the potential conflict, or

(3) Present for approval a conflict of interest mitigation plan that will:

(i) Describe in detail the changed requirement that creates the potential conflict of interest; and

(ii) Outline in detail the actions to be taken by the

Contractor or the Government in the performance of the task to mitigate the conflict, division of subcontractor effort, and limited access to information, or other acceptable means.

(4) The Contractor must not commence work on a changed requirement related to a potential conflict of interest until specifically notified by the Contracting Officer to proceed.

(5) If the Contracting Officer determines that it is in the best interest of the Government to proceed with work, notwithstanding a conflict of interest, a request for waiver must be submitted in accordance with FAR 9.503.

PSA224-71 Freedom of Information Act Requests (SEP 2013)

(a) Offerors are reminded that information furnished under this solicitation may be subject to disclosure under the Freedom of Information Act (FOIA). Therefore:

(1) All items that are confidential to business, or contain trade secrets, proprietary, or personnel information must be clearly marked in all documents submitted to the Pretrial Services Agency for the District of Columbia (PSA or The Government). Marking of items will not necessarily preclude disclosure when the PSA determines disclosure is warranted by FOIA. However, if such items are not marked, all information contained within the submitted documents will be deemed to be releasable.

(2) No later than five (5) business days after award of a contract or order, the Contractor must provide the PSA Contracting Officer a redacted copy of the contract or order in electronic format. This copy will be used to satisfy any requests for copies of the contract or order under the FOIA. If the Contracting Officer believes that any redacted information does not require protection from public release, the issue will be resolved in accordance with paragraph 3.104-4(d) of the Federal Acquisition Regulation.

(b) Any information made available to the Contractor by the Government must be used only for the purpose of carrying out the provisions of this contract and must not be divulged or made known in any manner to any person except as may be necessary in the performance of the contract.

(c) In performance of this contract, the Contractor assumes responsibility for protection of the confidentiality of Government records and must ensure that all work performed by its subcontractors shall be under the supervision of the Contractor or the Contractor's responsible employees.

(d) Each officer or employee of the Contractor or any of its subcontractors to whom any Government record may be made available or disclosed must be notified in writing by the Contractor that information disclosed to such officer or employee can be used only for a purpose and to the extent authorized herein, and that further disclosure of any such information, by any means, for a purpose or to an extent unauthorized herein, may subject the offender to criminal sanctions imposed by 19 U.S.C. 641. That section provides, in pertinent part, that whoever knowingly converts to their use or the use of another, or without authority, sells, conveys, or disposes of any record of the United States or whoever receives the same with intent to convert it to their use or gain, knowing it to have been converted, shall be guilty of a crime punishable by a fine of up to \$10,000, or imprisoned up to ten years, or both.

PSA228-70 Insurance (SEP 2013)

(a) In accordance with FAR 52.228-5, "Insurance-Work on a Government Installation (JAN 1997)" incorporated by reference, the Contractor must secure, pay the premiums for and keep in force until the expiration of this contract, and any renewal thereof, adequate insurance of the types and in the amounts as specified under FAR 28.3.

(b) Each policy of insurance must contain an endorsement that any cancellation or material change in the coverage adversely affecting the Government's interest must not be effective unless the insurer or the Contractor gives written notice of cancellation or change, as required by the CO. When the coverage is provided by self-insurance, the Contractor shall not change or decrease the coverage without the CO's prior approval.

(c) A certificate of each policy of insurance must be furnished to the CO within ten (10) days after notice of award certifying, among other things, that the policy contains the aforementioned endorsement. The insurance company providing the above insurance must be satisfactory to the Government. Notices of policy changes shall be furnished to the CO. The substance of this clause must be made to flow down to any subcontractors.

PSA232-73 Limitation of Government's Obligation (SEP 2013)

(a) Contract line item(s) _____ through _____ is/are incrementally funded. For these item(s), the sum of \$_____ of the total price is presently available for payment and allotted to this contract. An allotment schedule is set forth in paragraph (j) of this clause.

(b) For item(s) identified in paragraph (a) of this clause, the Contractor agrees to perform up to the point at which the total amount payable by the Government, including reimbursement in the event of termination of those item(s) for the Government's convenience, approximates the total amount currently allotted to the contract. The Contractor is not authorized to continue work on those item(s) beyond that point. The Government will not be obligated in any event to reimburse the Contractor in excess of the amount allotted to the contract for those item(s) regardless of anything to the contrary in the clause entitled "Termination for Convenience of the Government." As used in this clause, the total amount payable by the Government in the event of termination of applicable contract line item(s) for convenience includes costs, profit, and estimated termination settlement costs for those item(s).

(c) Notwithstanding the dates specified in the allotment schedule in paragraph (j) of this clause, the Contractor will notify the Contracting Officer in writing at least thirty days prior to the date when, in the Contractor's best judgment, the work will reach the point at which the total amount payable by the Government, including any cost for termination for convenience, will approximate 85 percent of the total amount then allotted to the contract for performance of the applicable item(s). The notification will state (1) the estimated date when that point will be reached and (2) an estimate of additional funding, if any, needed to continue performance of applicable line items up to the next scheduled date for allotment of funds identified in paragraph (j) of this clause, or to a mutually agreed upon substitute date. The notification will also advise the Contracting Officer of the estimated amount of additional funds that will be required for the timely performance of the item(s) funded pursuant to this clause, for a subsequent period as may be specified in the allotment schedule in paragraph (j) of this clause or otherwise agreed to by the parties. If after such notification additional funds are not allotted by the date identified in the Contractor's notification, or by an agreed substitute date, the Contracting Officer will terminate any item(s) for which additional funds have not been allotted, pursuant to the clause of this contract entitled "Termination for Convenience of the Government."

(d) When additional funds are allotted for continued performance of the contract line item(s) identified in

PSA233-70 PSA Protest Procedures (SEP 2013)

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation may be filed directly with the agency or the Government Accountability Office (GAO). Protests that are filed directly with an agency, and copies of any protests that are filed with GAO, shall be served on the Contracting Officer by obtaining written and dated acknowledgement of receipt from the Contracting Officer.

(b) An interested party who files a protest with the agency has the option of requesting review and consideration of the protest by either the Contracting Officer (CO) or the Head of Contracting Activity (HCA) for the Pretrial Services Agency for the District of Columbia (PSA). The protest must clearly indicate the official to whom it is directed.

(c) If the protest is directed to the HCA, a copy must be sent to the Contracting Officer at the same time the protest is filed with the HCA. The address of the HCA is:

Jeffery C. Brakebill, C.P.M.
Head of Contracting Activity
Pretrial Services Agency for the District of Columbia
633 Indiana Avenue, NW, Suite 1158
Washington, DC 20004-2908

PSA237-70 Non-Personal Services (SEP 2013)

(a) As stated in the Office of Federal Procurement Policy Letter 92-1, dated September 23, 1992, Inherently Governmental Functions, no personal services shall be performed under this contract. No Contractor employee will be directly supervised by the Government. All individual employee assignments, and daily work direction, shall be given by the applicable employee supervisor. If the Contractor believes any Government action or communication has been given that

would create a personal services relationship between the Government and any Contractor employee, the Contractor must promptly notify the Contracting Officer of this communication or action.

(b) The Contractor must not perform any inherently Governmental actions under this contract. No Contractor employee shall hold him or herself out to be a Government employee, agent, or representative. No Contractor employee may state orally or in writing at any time that he or she is acting on behalf of the Government. In all communications with third parties in connection with the contract, Contractor employees must identify themselves as Contractor employees and specify the name of the company for which they work. In all communications with other Government Contractors in connection with this contract, the Contractor employee must state that they have no authority to in any way change the contract and that if the other Contractor believes this communication to be a direction to change their contract, they should notify the Contracting Officer for that contract and not carry out the direction until a clarification has been issued by the Contracting Officer.

(c) The Contractor must insure that all of its employees working on this contract are informed of the substance of this clause. Nothing in this clause limits the Government's rights in any way under any other provision of the contract, including those related to the Government's right to inspect and accept the services to be performed under this contract. The substance of this clause must be included in all subcontracts at any tier.

PSA239-70 Information Security (MAR 2016)

All electronic data containing personally identifiable information (PII) regarding PSA staff, defendants and/or clients, must reside within the boundaries of the PSA/CSOSA data center. Vendors are prohibited from creating, processing, and/or storing electronic data and information containing personally identifiable information (PII) regarding PSA staff, defendants and/or clients on other than government-owned and furnished computing equipment. To clarify, vendors may not create, process, or store electronic data and information containing personally identifiable information (PII) regarding PSA staff, defendants and/or clients on the company computer systems, servers, laptops, mobile devices, smartphones, USB drives, or any online or cloud storage or file back-up system (including but not limited to Dropbox, Google Docs, iCloud, SkyDrive, Mozy, etc.). As appropriate, vendors will obtain PSA network and computer systems user accounts, including capabilities for secure remote access where appropriate, and be subject to all agency policies and operational instructions regarding information security and privacy. In the case of secure remote access, the vendor would access the secure PSA/CSOSA network via their company or personal computers; however all electronic data and information creation, processing, and storage must occur only on PSA/CSOSA servers and information systems via the secure remote connection. Any exceptions must be formally approved in writing by the PSA Chief Information Officer (CIO), the Records Management Officer, and formally distributed to the vendor in writing via the authorized PSA Contracting Officer. If exceptions are granted, specific information security and privacy requirements will be determined and formally provided to the vendor, via a formal modification to the contract, at time of approval. Such requirements will include at minimum, compliance with the Federal Information Security Management Act, privacy Act of 1974, and other applicable laws, regulations, policies and requirements.

The term "personally identifiable information" refers to information which can be used to distinguish or trace an individual's identity, such as their name, social security number, biometric records, etc. alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.

Data Security: Loss and/or Disclosure of Personally Identifiable Information (PII) - Notification of Data Breach

By acceptance of, or performance on, this contract, the contractor agrees that in the event of any actual or suspected breach of such data (i.e., loss of control, compromise, unauthorized disclosure, access for an unauthorized purpose, or other unauthorized access, whether physical or electronic), the contractor will immediately (and in no event later than within one hour of discovery) report the breach to PSA's Chief information Officer and the Contracting Officer's Technical Representative (COR) or Contracting Officer (CO). Points of Contact shall be provided at time of award.

PSA212-70

Invoice Requirements (DEC 2016)

- (a) All invoices must be submitted electronically to PSA-Invoices-Accounting@psa.gov and must contain, at a minimum, the information required by FAR Subpart 52.212-4(g). Invoices not received at the email address above and/or not containing the minimum information required at FAR 52.212-4(g) may be subject to return by the Agency and may result in delay of payment.
- (b) Invoices shall be submitted in a timely manner, but not later than 30 calendar days after delivery of goods or performance of service.
- (c) Contractor's final invoice shall be clearly marked as the FINAL INVOICE.
- (d) For contract awards exceeding \$150,000, within 30 calendar days following receipt of payment of FINAL INVOICE, the contractor shall submit, to the Contracting Officer, a completed Contractor's Release Statement which is included as an attachment to the contract.

52.212-2

52.212-2 Evaluation-Commercial Items (OCT 2014)

52.212-2 Evaluation Factor

QUOTATION SUBMISSION

The Contractor must submit its quotation Rachel.dobbs@psa.gov no later than the date and time specified SF1449.

QUOTATION FORMAT

Offeror's may submit their quotations in a format customary to their normal business practices provided:

Quotations must be submitted in PDF Format, printable on standard 8 1/2" X 11" paper.

Quotations must clearly identify the product manufacture, part numbers, and other identifying information to allow the Government to verify the quotation complies with the minimum standard specifications stated in the Schedule (Section B).

Quotation must clearly identify the period of performance.

BASIS OF AWARD

Award will be made on the basis of the lowest evaluated price of proposals meeting or exceeding the acceptability standards for non-cost factors (Lowest Price/Technically Acceptable). To be considered technically acceptable, the Offeror's quote will be reviewed to determine if the product(s) offered meet the Governments stated minimum requirements or objectives. The evaluation criteria used shall be either ACCEPTABLE or NOT ACCEPTABLE. If the proposed product(s) meet the stated minimum requirements, it will be rated ACCEPTABLE. If the proposed product(s) do not meet the stated minimum requirements, it will be rated NOT ACCEPTABLE. In the event an offeror's quote is determined to be NOT ACCEPTABLE, the offeror will be notified of the reason(s).

A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(End of provision)